

Job Title:

Senior Business Analyst, Risk & New Business Intake.

Who we are and what we offer

Pinnacle is a trusted guide and expert partner of the world's leading law firms. We help our clients get the most from their critical business applications and the data these applications hold. We also have long-standing partnerships with Thomson Reuters Elite, Intapp and iManage. We work alongside them to develop products and implement systems that give our clients the maximum value, opportunity, and advantage. Our sole focus is on the legal sector and the specific technologies that law firms depend on. We also provide Managed Services that enable our clients to continue to maximise the value in their business systems and data.

As a leading global consultancy, we deliver projects and services to the top 100 law firms both in the UK and internationally. We have operations in the UK, US, and Europe. We are experiencing rapid growth so are looking for new talent in several areas of our business.

This is an ideal job if you're keen to develop your consulting and business analysis skills and further progress your career. Enthusiasm, interest, and drive are as important to us as any relevant experience you have. We'll give you full training and the opportunity to work in a stimulating and supportive working environment.

Your role

As a Senior New Business Intake & Risk Business Analyst, you will help clients make the choices they need to implement, configure, and get the best from the Intapp Intake & Conflicts software. You will be one of the leaders of the client implementation teams in both UK and international law firms. Working alongside the technical leads you can look forward to contributing to the successful documentation, deployment, and exploitation of enterprise systems.

Your key responsibilities will include:

- ▲ Define and articulate requirements
- ▲ Design solutions and articulate the configuration to meet the requirements
- ▲ Assist with client management within projects
- ▲ Help firms with continuous improvement programmes; helping them to get more from the tools that they have invested in
- ▲ Training of client risk & conflicts users on how to use the toolset
- ▲ Input into the Pinnacle product development process

Your training will be based in either Pinnacle's Reading, London, or Belfast offices. Once trained you will deliver services for clients remotely from Pinnacle offices or onsite depending on project requirements.

Is this you?

Rather than a definite Pinnacle 'type', we're looking for someone who is a winning blend of all the talents. So, we're never overly prescriptive in what we ask for.

While it would be great if you had already worked in or alongside a law firm's risk and compliance team working as a business analyst, we're really looking for a good mix of aptitude and attitude.

For this role, that means either a deep knowledge of the challenges faced by risk & compliance leaders and their teams in law firms – probably having worked as a conflicts or compliance analyst; or a strong business analyst who has worked with risk teams. You will be good at problem-solving skills and take a logical approach to challenges together with determination and have an eagerness to learn.

Any of the following would also be an advantage:

- ▲ Experience of working with law firms
- ▲ Having worked in a Conflicts/AML team
- ▲ Business analysis skills
- ▲ Interest & understanding in technology
- ▲ Experience of delivering change to organisations
- ▲ Good all-round IT knowledge
- ▲ Knowledge of the legal industry Knowledge of the legal industry Ability to work proactively, without close supervision
- ▲ A natural team player
- ▲ Excellent English language verbal and written communication skills
- ▲ Good organisational and analytical skills with an attention to detail
- ▲ Flexibility to switch between projects according to business priorities

Additional Information

We offer career opportunities and attractive packages (competitive salaries, benefits, incentives, and a profit share scheme). We have a strong professional culture in which we value the hard work required to achieve high levels of client satisfaction. In short, we encourage ambition and reward success.

Pinnacle's Risk team is in Belfast, Reading and London

The next steps

Please email your CV to helen.mcconnon@pinnacle-oa.com with a note of introduction that will persuade us to invite you in for a chat.

We look forward to hearing from you.